

MODEL FORMS FOR PSC

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REPORT OF INSPECTION IN ACCORDANCE WITH THE PARIS MEMORANDUM OF UNDERSTANDING ON PORT STATE CONTROL*)

(reporting authority)
(address)
(telephone)
(telefax)
(e-mail)

copy to: - master
- head office
- PSCO
if ship is detained, copy to:
- flag State
- recognised organization, if applicable

SHIP PARTICULARS

1. Name of ship: 2. Flag of ship: 3. Type of ship:
4. Call sign: 5. IMO number: 6. MMSI Number:
7. Date keel laid / major conversion commenced:
8. Deadweight (where applicable):
9. Gross tonnage: 10. Main engine (KW): 11. Old Tonnage:
12. Emission Abat. method.....
13. Classification society(ies) responsible for issuance of class certificates:
 date of issue: date of expiry:
 date of issue: date of expiry:
14. Recognised Organization (s) responsible for issuance of certificates on behalf of the flag State:

15. Full particulars of company (identical to particulars as in the SMC)

IMO Company number:
 Name: Address: City: Country:

16. Name & address of charterer: (Only ships carrying liquid or solid cargoes in bulk, pref. 1st charterer record.)

Name: Address: City: Country:
 Demise Charter Time Charter Voyage Charter

17. Name and signature of master to confirm the receipt of the inspection report and to certify that the information under 16, when applicable, is correct:

Name: Signature:

INSPECTION PARTICULARS)**

18. Date of first visit: 19. Date of report: 20. Place of inspection:
21. If vessel is detained: Date of issue of detention notice:
22. Type of inspection: Initial inspection More detailed inspection Expanded inspection CIC

*) This inspection report has been issued solely for the purpose of informing the master and other port States that an inspection by the port State, mentioned in the heading, has taken place. This inspection report cannot be construed as a seaworthiness certificate in excess of the certificates the ship is required to carry.

**) Masters, Shipowners and/or Operators are advised that detailed information on the inspection will be reported to the appropriate authorities and organisations and is subject to publication.

23. Operational controls (if any):
- Abandon Ship drill:
 - Fire drill:
 - Damage control drill:
 - Enclosed space entry drill:
 - Other:
- SOPEP drill:
 - SMPEP drill:
 - Safe Return to Port drill:
 - Emergency Steering drill:

24. Areas inspected:
- Navigation bridge
 - Passenger spaces
 - Cargo area
 - Ballast tank(s) internal
 - Engine room
 - Steering-room
 - Vehicle deck
 - Ballast tank(s) from manhole.....
 - Accommodation and galley
 - Decks and forecastle

25. Relevant certificate(s)

a title	b issuing authority	c date of issue	d date of expiry	e information on last intermediate, periodical or annual survey		
				date of survey	surveying authority	country
1
2
3
4
5
6
7
8

26. Ship related inspection action taken:
- Flag State informed..... RO informed..... Next port informed..... Inspection suspended..... Overriding factor..... MARPOL investigation.....
 - Ship expelled..... Dismissed on AFS grounds..... Coastal State informed..... ILO informed..... Shipowner & Seafarer org. informed....
 - Flag state requested to submit action plan within Excluded on AFS grounds.... Other authority informed.....
 - Shipowners organisation informed..... Union representative informed..... Observations to inspection.....

27. Deficiencies no yes (see attached FORM B)
- 28 Outstanding deficiencies***) no yes (see attached copy of FORM B from previous inspection(s))
29. Supporting documentation no yes (see annex)

PORT STATE PARTICULARS

Head office/District office: Address:

(delete as applicable)

Telephone: Telefax:

E-mail: Website:

Name(s):
(duly authorized PSCO of reporting authority)

Signature(s):

This report must be retained on board for a period of at least three years and must be readily available for consultation by Port State Control Officers at all times.

***) "Outstanding deficiencies" are listed for information only and will not be taken into account for the calculation of the Ship Risk Profile and the Company performance.



REPORT OF INSPECTION IN ACCORDANCE WITH THE PARIS MEMORANDUM OF UNDERSTANDING ON PORT STATE CONTROL

(reporting authority)

1. Name of ship 2. IMO number 3. Date of report 4. Place of inspection

DEFICIENCIES FOUND AND FOLLOW UP ACTIONS**)

Table with 10 columns: Nr., Code/Defective item, Nature of defect¹, Convention ref., Ground for Detention, Action taken, Additional comments, ISM related, RO resp., Accidental damage². The table contains multiple rows of dotted lines for data entry and a column of checkboxes for 'Ground for Detention'.

Name(s): Signature(s):

** Masters, Shipowners and/or Operators are advised that detailed information on the inspection will be reported to the appropriate authorities and organisations and is subject to publication
1) This inspection was not a full survey and deficiencies listed may not be exhaustive. In the event of a detention, it is recommended that a full survey is carried out. All deficiencies should be rectified before an application for re-inspection is made.
2) Deficiencies marked as Accidental Damage are not taken into account for calculating the company performance and the Ship Risk Profile.

PORT STATE CONTROL
{Sample-National form}
NOTICE OF DETENTION FOR THE MASTER

No.

The undersigned:

duly authorized officer of the {..... *Shipping Inspectorate*} herewith notifies you that
the ship: “..... ”, callsign:..... ,
IMO number:..... , gross tonnage:..... ,
port of registry:..... , flagstate: ,
type of ship:..... , date on which keel was laid:..... ,
owner:..... , master:..... ,
agents:..... , classification society/RO:..... ,
berthed at:

has been detained in accordance with the provisions of article {..} of the {.....} Port State Control Act (Official Collection, 19.., no.),

on account of:

- one or more of the criteria for detention set out in Annex X of Council Directive 2009/16/EC of 23 April 2009 (Official Journal of the European Communities No L 131);
- crew members being unable to provide proof of professional proficiency for the duties assigned to them as mentioned in article 12 of Council Directive 2008/106/EC of 19 November 2008 (Official Journal of the European Communities No L 323);
- master or crew unable to comply with operational requirements as contained in the Conventions mentioned in article {..} of the Port State Control Act;
- other deficiencies which, individually or together, are clearly hazardous to safety, health or environment;
- the fact that the Port State Control Officer was obstructed in the execution of his duty.

For further details see the Report of Inspection forms A & B enclosed to this notice for the master.

In accordance with the provisions of article {..} of the Port State Control Act it is prohibited to shift the ship to another berth without the prior consent of the Port State Control Officer, or to proceed to sea without a proper Notice of Release of ship from detention.

Place:

Date:

The above mentioned officer:

Appeal p.t.o.



PORT STATE CONTROL
{Standard}
NOTIFICATION OF DETENTION OF SHIP*

Flag State / Consulate
Classification society/recognised organization
Fax no.
E-mail

Number of pages, incl. this

Dear Sir / Madam,

[Ship's name, flag, IMO No.] – Detention of ship

The Maritime Authority have on [date] carried out an inspection of the above ship at [Port, country].

The ship is detained at [time of detention] hours due to the following detainable deficiencies :

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Enclosed please find a copy of the Report of inspection forms A & B and the Notice of detention for the Master**.

For further inquiries, please contact: [Name and contact details]

Yours faithfully,

* As per IMO-MSC/Circ.1011 and MEPC/Circ.383
** Issued per national legislation requirements.



PORT STATE CONTROL
{Standard}
NOTIFICATION OF RELEASE OF SHIP*

Flag State / Consulate
Classification society/recognised organization
Fax no.
E-mail

Number of pages, incl. this

Dear Sir / Madam,

[Ship's name, flag, IMO No.] – Release of ship

The Maritime Authority have on [date] carried out a re-inspection of the above ship at [Port, country].

The ship was released at [time of release] hours.

[Insertion of free text, if any]

Enclosed please find a copy of the Report of inspection forms A & B.

Yours faithfully,

* As per IMO-MSC/Circ.1011 and MEPC/Circ.383